

ACD Position Description

Position title:	Peer Facilitator
Grade:	SCHADS Award level 5
Status:	Casual
Position reports to:	Educate Manager
Location:	Surrey Hills- Flexible working from Home

About ACD

ACD is the leading advocacy service for children with disability and their families in Victoria. We are a not-for-profit organisation led by and for families of children with disability.

For over 40 years we have been advocating to improve the lives of children with disability and their families. We focus on families raising children with any disability or developmental delay from birth to 18.

Our vision is an inclusive community where children with disability and their families thrive.

We work by:

- Empowering families
- Building inclusive practice
- Advocating to advance the rights of children with disability.

Position Summary

The Peer Facilitator builds the knowledge, skills and confidence of families with children with disability, as well as the professionals who work with them. This role will work exclusively in the *Working out Dads* program. This is a 6-week group-based peer support program for fathers of young children (0-9yrs).

Working out Dads is an evidence-based program that aims to provide support for dads. It will be delivered online and in person in the evenings with a maximum of two groups per term.

The Peer Facilitator must be a father of a child with disability.

Key Responsibilities

Co-deliver sessions that build the knowledge, skills, and confidence of fathers with children with disability.

Manage emotions and dynamics within groups and co-facilitate positive group interactions using the skills and knowledge of all group members to enhance overall learning.

Association for Children with a Disability (ACD)

Assist in the delivery of presentations, and facilitate peer support groups with clear learning outcomes, based on adult learning principles under the guidance of the delivery partner and the manager.

Complete administration tasks and collect evaluation data.

Refer families to other ACD services such as information resources and the ACD Support Line.

Participate in team meetings, supervision and professional development as required.

Key Selection Criteria

1. Demonstrated experience in group facilitation and guiding peer support.
2. Up-to-date knowledge about the disability and community sector and supports available for children with disability and their families.
3. Excellent communication, interpersonal, and facilitation skills. Ability to lead positive group dynamics. Experience in working with culturally diverse and indigenous families.
5. Strong IT skills, solid time management skills, and the ability to work both independently and as part of a team.
6. Tertiary qualification in education, community development, social work or child and family service, or other relevant qualifications, or extensive relevant professional experience.
7. Lived experience as a father of a child with disability.

General Requirements

- Behave in a way that is consistent with ACD being a child-safe organisation. Where the rights of children are protected and promoted, and the culture of Aboriginal children and families is valued. Successful child safety screening and assessment, including Police Record Check, Working with Children Check and referee checks.
- Demonstrate a commitment to ACD's vision and mission.
- Comply with the ACD Code of Conduct and policies and procedures.
- Other reasonable duties as requested.
- Right to work in Australia.
- Note: Our office is located on the first floor and has ramp and lift access. An accessible bathroom with hoist is available.

I have read the above Position Description and agree with the requirements of the position.
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Signature

Name

Date
